

**ZANESVILLE BOARD OF EDUCATION  
REGULAR BOARD MEETING**

**October 15, 2024**

Mrs. Clark, President called the meeting to order @ 4:30 p.m. Those answering roll call: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. Also present were Ms. Tompkins, Superintendent and Mr. Young, Treasurer.

**#24-352      APPROVAL OF BOARD MINUTES**

Mr. Baldwin moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Special Board Meeting September 3, 2024, and Regular Meeting on September 17, 2024.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#24-353      REPORT OF THE TREASURER OF THE BOARD OF EDUCATION**

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following recommendations:

**September Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

Approve the following reconciliations for September:

- General
- Payroll

**Monthly Financials – Zanesville Community High School**

Approve the September 2024 minutes, bank reconciliation and financial reports for Zanesville Community High School.

**Budget - Zanesville Community High School**

Approve the 2024-2025 budget for the Zanesville Community High School.

**Donations/ Grants**

Accept the following grant:

- \$7,134.00 from the Buckeye Valley Family YMCA to be used for the Backpack Program.

Accept the following donations:

- \$100.00 from Stubbins, Watson, Bryan & Witucky, Co. LPA to be used for ZHS PBIS.
- \$143.19 from MPW Services to be used for ZHS National Honor Society book bins.
- \$50.00 from McMillen Tire to be used for ZMS PBIS.
- \$100.00 from Lashley Tractor to be used for ZMS PBIS.
- \$1,000.00 from the Veterans of Foreign Wars Post 1058 to be used for ZMS PBIS.

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Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**#24-354      RESIGNATIONS – CERTIFICATED**

Mrs. Clark moved and Mrs. Buchanan seconded to approve the resignation of Eric Baldwin, Teacher at Zanesville Middle School, effective May 30, 2025. Reason for resignation is retirement.

Approve the resignation of D. Scott Aronhalt, Athletic Director, effective June 20, 2025. Reason for resignation is personal.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

**#24-355      RESIGNATION – CLASSIFIED**

Mrs. Lee moved and Mrs. Clark seconded to approve the resignation of Stephanie Ralph, Special Education Aide at Zane Grey Intermediate, effective October 11, 2024. Reason for resignation is personal.

Approve the resignation of Stephen Pletcher, Bus Driver, effective October 18, 2024. Reason for resignation is personal.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**#24-356      EMPLOYMENT – CERTIFICATED**

Mrs. Waite moved and Mrs. Lee seconded to approve the part-time employment of Annette Porter at Zanesville High School to teach Senior English. Rate of pay to be MA+45, step 0 and be pro-rated not to exceed 157 days and the total of \$23,550.00

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

**#24-357      EMPLOYMENT – CLASSIFIED**

Mr. Baldwin moved and Mrs. Waite seconded to approve the following Classified personnel as listed for the 2024-2025 school year, pending appropriate certification requirements and background checks:

**Teria Lewis** - Special Education Aide  
Salary Schedule: Aide MD Step 0

Building: Zanesville Middle School  
Effective Date: September 23, 2024



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**Cassandra Swauger(Bailey)** - Special Education Aide  
Salary Schedule: Aide MD Step 0

Building: Zane Grey Intermediate  
Effective Date: Oct 2, 2024

**Joseph McGrath IV** – Food Service  
Salary Schedule: Cafeteria II Step 0

Building: Zanesville Middle School  
Effective Date October 7, 2024

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#24-358      EMPLOYMENT – SUBSTITUTES**

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Teachers	
Sarah Pozzuoli	Alison Pennington

Aides/Bus Aides			
Jill Smith	Jessica Mercer	Alison Pennington	Mylie Zehendner

Food Service
Tonya McGrath

Maintenance
Jennifer Swope

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**#24-359      EMPLOYEE TRANSFERS**

Mrs. Clark moved and Mrs. Buchanan seconded to approve the transfer of Dana Swingle, Custodian at National Road Elementary to reflect Temporary Head Custodian at Zanesville Community High School. Rate of pay to be Maintenance I, step 0 from the appropriate salary schedule. Effective September 30, 2024 pending appropriate certification requirements and background check:

Approve the transfer of Matthew Winland, Dean of Students at National Road Elementary to reflect Assistant Principal at National Road Elementary. Rate of pay will be Pro-rated at AP10(0-4) step 0 from the appropriate salary schedule. Effective October 16, 2024 pending appropriate certification and background check.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

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**#24-360      SUPPLEMENTAL CONTRACTS**

Mrs. Lee moved and Mrs. Clark seconded to approve the following Supplemental contracts as listed for the 2024-2025 school year pending required certification and background check:

<b>Name</b>	<b>Season</b>	<b>Sport/Building</b>	<b>Position</b>	<b>Class</b>
Stacie Deavers	Annual	7-8 Department Head	English	X
Molly Denton	Annual	7-8 Department Head	Math	X
Matthew Mercer	Annual	7-8 Department Head	Social Studies	X
Allison Burkhart	Annual	7-8 Department Head	Science	X
James Ritterbeck	Fall	Football	Middle School Coach - 7/8th Grade	VIII
Chris Miller	Winter	Wrestling	Head JV Coach	VII

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**#24-361      VOLUNTEERS**

Mrs. Waite moved and Mrs. Lee seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

<b>Name</b>	<b>Building</b>	<b>Type</b>
Curtis Johnson	ZHS	Community
Jolanda Dejesus	ZGI	Community
Felecia Goins	NRE	Community
Rick Lawyer	JME/ZGE/ZGI	Community
Lisa Lupher	ZGI	Community
Debra Poulton	JME/NRE/ZGE	Community
Jacob Wheeler	JME/NRE/ZGE	Community
Lori Tewksbury	ZGE/ZGI	Community
Beth Meadows	ZGE	Community
Larry Potts	ZGE	Community
Samantha Puterbaugh	ZGE/ZGI	Parent
Justina Jackson	ZGE/ZGI	Parent
Denise McCarthy	NRE	Community
Cassandra Sebach	NRE	Community
Stacy Reed	JME/ZMS	Parent
Beverly Smith	JME	Community
Mark Hendricks	JME	Parent
Shaina Farquhar	JME	Parent
Kyle Minnich	JME/ZHS	Parent
Karen McKee	ZGE	Parent



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<b>Name</b>	<b>Building</b>	<b>Type</b>
Candy Gibson	ZGE/ZGI	Parent
Teddi Rutter	ZGE/ZGI	Parent
Barb Fisher	JME	Grandparent
Rhonda Todd	ZGE	Community
Susan Hudson	ZGE	Community
Vicki Wheeler	JME/ZGE/ZGI/ZHS	Community
Gina Mathes	JME	Community
Laura Boudinot	ZMS	Parent
Olivia Veyon	ZMS	Parent
Jason Hardcastle	ZMS	Parent
Kristen Hardcastle	ZMS	Parent
Christina McCandlish	ZMS	Parent
Katie Humphrey	ZMS	Parent
Zane Humphrey	ZMS	Parent
Keanna Rucker	ZMS	Parent
Amanda Woods	ZMS	Parent
Erin Munoz	ZMS	Parent
Kevin Rabagia	ZMS	Parent
Samantha Rabagia	ZMS	Parent
Katie Pozzuoli	ZMS	Parent
Joseph Pozzuoli	ZMS	Parent
Tara Archer	ZMS	Parent
Karri Barlock	ZMS	Parent
Lisa Burkett	ZMS	Parent
Damon Burkett	ZMS	Parent
Susan Williams	ZMS	Parent
George Carter	ZGE/ZGI	Community
Garey Spung	JME	Parent
Alexandria McKirahan	JME	Parent
Kim Matthews	JME	Parent
Jamie Wisecarver	JME	Parent
Cheryl Colling	JME	Community
Carlos Hickman	JME	Community

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

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**#24-362      21<sup>st</sup> CENTURY AFTER SCHOOL PROGRAM – TEACHERS /  
PARAPROFESSIONAL**

Mr. Baldwin moved and Mrs. Waite seconded to approve the following personnel as listed as After-School Program teachers at a rate of \$30 per hour as and when needed for a portion of the 2024-2025 school year: Teachers will be funded by 21<sup>st</sup> Century Grants.

<b>John McIntire Elementary</b>	
Amy Vincent	Samantha Balo
Dawna Young	Hillary McGee
Alisa Mumford	Jodi Conley
Joshua Murphy	Trisha Holmes
<b>National Road Elementary</b>	
Madelaine McCarthy	Sarah Gantzer
Melissa Nelson	Pierette Morales
Lauren France	
<b>Zane Grey Elementary</b>	
Angie Winegardner	Wendy Winland
Shari Melick	Carrie Stallard
Charla Kempa	Amanda Hitchcock
Tami Fike	Jacklyn Dougherty
<b>Zane Grey Intermediate</b>	
Natalie Collins	Dawn Daily
Kathleen Stilwell	Pierette Morales
Diana Donahue	Kasey Bates
Wilma Lawn	

Approve the following personnel as listed as After-School Program paraprofessionals at a rate of \$15 per hour as and when needed for a portion of the 2024-2025 school year: Paraprofessionals will be funded by 21<sup>st</sup> Century Grants.

<b>John McIntire Elementary</b>	
Amy Vincent	Ashley Campbell
Mary Fenton	Alexis Brister
Kathy Anderson	
<b>National Road Elementary</b>	
Kimberly Reilly	Tammy Besser
Jenny Swope	Becky Cook
<b>Zane Grey Elementary</b>	
Gayla Ware	Amanda Hitchcock
Kayla Riddlebarger	Erica Dusenbery
<b>Zane Grey Intermediate</b>	
Angela Swingle	Emily Morris
Wilma Lawn	Cassandra Dawson
Portsha Baker	Kasey Bates



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Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#24-363 STIPEND –21<sup>ST</sup>CENTURY AFTER SCHOOL PROGRAM ADMINISTRATORS**

Mrs. Buchanan moved and Mr. Baldwin moved to approve the following administrators' stipends as listed as 21st Century Program Administrators in the amount of \$6000 for the 2024-2025 school year which will be funded by 21<sup>st</sup> Century Grants.

Name	Building
Abbey Achauer	John McIntire Elementary
Alyssa Amspauh	National Road Elementary
Megan Weingart	Zane Grey Elementary
Judy Tolley	Zane Grey Intermediate

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**#24-364 EXTENDED TIME CERTIFICATED**

Mrs. Clark moved and Mrs. Buchanan seconded to approve Toni (TJ) Anderson for an additional extra 5 days, worked during the summer 2024 at his per diem rate.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

**#24-365 ZANESVILLE COMMUNITY SCHOOL ITEMS**

Mrs. Lee moved and Mrs. Clark seconded to approve these ZCHS Departmental Coaches for the 2024-2025 a \$2000 stipend payable in two installments. (November and May)

Name	Subject
Laloni (Loni) Tysinger	Math
Lori McLoughlin	Science
Amy Jackson	English
Jenny Frey	Reading
Katrina Vandegriff	Social Studies

Approve Linda Seekatz, ZCS Psychologist, \$50 per hour up to 20 hours as needed to administer testing for ZCHS students for the 2024-2025 school year.

Approve Garrett Young as a Home Instructor for the 2024-2025 school year.

All three of these items were approved at the ZCHS board meeting on September 18, 2024.

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Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**#24-366 ALLWELL – BEHAVIORAL HEALTH CONTRACT**

Mrs. Waite moved and Mrs. Lee second to approve an agreement between Allwell Behavioral Health Services and Zanesville City Schools for the 2024-2025 school year. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total reimbursement to Allwell Behavioral Health Services will be up to \$58,390.20. Stronger Connections Grant and/or Title IV funds will be utilized.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

**#24-367 DISTRICT JOB DESCRIPTION**

Mr. Baldwin moved and Mrs. Waite seconded to approve the attached Administrative Secretary to the Athletic Department job description.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#24-368 SPORTS MEDICINE SERVICES AGREEMENT – MUSKINGUM VALLEY HEALTH CENTERS**

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the attached Sports Medicine Services Agreement with Muskingum Valley Health Services, Inc., to provide sports medicine services effective September 19, 2024 through December 1, 2024 at a cost of \$11,700.00.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**#24-369 SHARED SERVICES CONTRACT – META SOLUTIONS**

Mrs. Clark moved and Mrs. Buchanan seconded to approve the attached shared services contract with META Solutions for the employment of Margret Lee, EMIS Coordinator. META Solutions will reimburse Zanesville City Schools 75% of the daily salary and benefits to provide PowerSchool support effective September 30, 2024 through Mrs. Lee's retirement date.

Those voting aye: Mrs. Clark, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. Mrs. Lee abstained. President declared motion carried.



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**#24-370      STUDENT ACTIVITIES FUND**

Mrs. Lee moved and Mrs. Clark seconded to approve opening a student activities fund to be used for sales and fundraising for the Blue Print Lab. Payton Norris will be the manager of the account.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**#24-371      MULTIPURPOSE BUILDING – CHANGE ORDER**

Mrs. Waite moved and Mrs. Lee seconded to approve the following change order with Summit Construction Company related to the construction of the multi-purpose building.

<b>Change Order</b>	<b>Description</b>	<b>Amount</b>
CO-011	Elevator Shaft Door	\$2903.19
	Net Total	\$2903.19

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

**#24-372      BUCKEYE VALLEY FAMILY YMCA LEASE AGREEMENT**

Mr. Baldwin moved and Mrs. Waite seconded to approve to enter into the attached lease agreement between Zanesville City Schools and Buckeye Valley Family YMCA effective September 2024 to September 2025 for the purpose of providing child care services in the latchkey program.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#24-373      RESIGNATION – ADMINISTRATIVE SUPPORT**

Mr. Baldwin moved Mr. Waite seconded to approve the resignation of Margret Lee, EMIS Coordinator/Powerschool at the Administrative Building effective December 31, 2024. Reason for resignation is retirement.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**#24-374      EMPLOYMENT SUBSTITUTES**

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

<b>Bus Aide</b>
Holly McConiha

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**Food Service**

Holly McConiha

**Maintenance**

Holly McConiha

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**#24-375      21<sup>ST</sup> CENTURY AFTER SCHOOL PROGRAM - TEACHER**

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following personnel as listed as After-School Program teachers at a rate of \$30 per hour as and when needed for a portion of the 2024-2025 school year: Teacher will be funded by 21<sup>st</sup> Century Grants.

**National Road Elementary**

Ashley Wilson

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

**#24-376      DONATIONS / GRANTS**

Mrs. Lee moved and Mrs. Clark seconded to accept the following grant:

\$23,671.95 from the Taylor-McHenry Memorial Fund to be used by the band program.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**#24-377      ELECTRIC SERVICE BID – META**

Mrs. Waite moved and Mrs. Lee seconded to approve the attached resolution authorizing META to issue a request for proposals for the purchase of competitive retail electric service from the lowest and best bidder submitted to the consortium and authorizing the board to purchase competitive retail electric service from such bidder.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee.abstained. President declared motion carried.



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**#24-378      MEETING ADJOURNMENT**

Mrs. Clark moved and Mrs. Buchanan seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 5:19 p.m.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

  
\_\_\_\_\_  
*President*

  
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*Treasurer*

